



Student Retirement Election Form

(Includes GAAs and GRAs)

Section I: Personal Information

Full Name			OSU ID	
Name	Last	First	MI	8-digit OSU Employee ID Number <i>(required)</i>
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Phone	E-Mail	SS Number		
Daytime Phone #	E-mail Address	Social Security Number <i>(optional)</i>		Hire/Rehire Date
List all OSU departments that currently employ you:				

Have you worked in any OSU departments during the previous 12 months? yes no

Section II: Retirement Election *(Select only one box)*

I certify that I am a student employee enrolled for at least 6 credit hours (Graduate Administrative Associate or Graduate Research Associate with 9 credit hours autumn, winter, and spring quarters, or 7 credit hours summer quarter) at the time of my hire date. I have read and understand my retirement options and I hereby elect the following retirement option:

Retirement Exemption Request
 By choosing this retirement option I am electing the optional exemption from retirement contributions during my eligible employment period. I understand that by electing this exemption I am making an **irrevocable** decision to not be a member of the Ohio Public Employees Retirement System (OPERS) while I am continuously¹ employed as a student at OSU.

I also understand that by electing this exemption I am not eligible for the benefits offered through membership in OPERS, during eligible employment, or upon retirement from PERS or another Ohio public retirement system.

Complete the OPERS Request for Optional Exemption as a Student form

Retirement Enrollment Request
 By choosing this retirement option I am electing to be a member of the Ohio Public Employees Retirement System (OPERS). This decision to contribute to OPERS is effective on my employment start date. I understand that retirement contributions will be recovered through payroll deduction back to the effective date if necessary. This decision will remain in effect while I am continuously¹ employed with Ohio State.

Complete the OPERS Personal History Record form.

¹ Continuously employed is a period in which you are working and attending classes at Ohio State and do not have a twelve month break in service between each period of employment and/or enrollment.

Section III: Certification

Student Signature: _____ Date: _____

Keep a copy of this form for your personal records as it may prove to be valuable documentation.

For additional information contact the Office of Human Resources Customer Service Center at (614) 292-1050, 1-800-678-6010, FAX: (614) 292-6235, E-mail: service@hr.osu.edu, Internet: <http://hr.osu.edu>

Return completed Retirement Election form and appropriate OPERS form within 30 days of your Ohio State eligibility date to the Office of Human Resources, Retirement Services/Election-Student, Archer House, 2130 Neil Avenue, Columbus, OH 43210-1156